

**HIGHLANDS COMMUNITY ASSOCIATION**  
**REQUEST FOR APPROVAL OF**  
**MODIFICATION TO RESIDENCE**  
  
**MINOR REVIEW PROCEDURE**

RESIDENCE SUBMITTING APPLICATION

Address \_\_\_\_\_

Date \_\_\_\_\_

Model \_\_\_\_\_

Owner Name \_\_\_\_\_

Phone Number - \_\_\_\_\_

Owner's Signature \_\_\_\_\_

DESCRIPTION OF PROPOSED CHANGE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amended January 28, 2016

ADJOINING RESIDENCE ACKNOWLEDGMENT

(Your signature is only an acknowledgment that you are aware of a proposed change to your neighbor's home. Your signature does not constitute approval of the proposed change.)

Address \_\_\_\_\_ Model \_\_\_\_\_

Name \_\_\_\_\_ Phone #: \_\_\_\_\_

Owner's signature \_\_\_\_\_

**HIGHLANDS COMMUNITY ASSOCIATION**  
**ARCHITECTURAL COMMITTEE**

EFFECTIVE DATE OF APPLICATION \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

REASON:

\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Highlands Community Association

Received by \_\_\_\_\_ Date \_\_\_\_\_

**MAIL COMPLETED DECLARATION AND EXHIBIT TO:**

**Architectural Desk**

**Keystone Pacific Property Management**

**16775 Von Karman Ave., Suite 100 Irvine, CA 92606**

Email: architectural@keystonepacific.com