

June 2017

THE HIGHLANDS

www.MyHighlandsHOA.com

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

MEMORIAL DAY PARTY SUCCESS

A big thank you to Melinda and Bill Baker for sharing their musical talents at our recent pool party.

Thanks also to the Pool and Social Committee members who put this together. Stay tuned for more announcements of fun upcoming social events. Please call Lisa at 949-838-3218 if you would like to help.

PAINTING

Is your house in need of a fresh coat of paint? Check out the colors available at the bulletin board at the pool. Talk to your attached neighbor about whether you would both like to make the change.

Please remember that a Paint Declaration and applicable forms are required before you begin your paint project.



www.MyHighlandsHOA.com

POOL & SPA

Enjoy your Association's beautiful facility. A fresh coat of paint was just applied to the Pool Trellis and some equipment was recently upgraded. Please use the pool respectfully, following the Association rules:

Pool/Spa Hours: 7:00 A.M. - 10:00 P.M.

- Access restricted to only Highlands' homeowners, tenants & guests.
- Children under 14 are not allowed inside pool gate unless accompanied by an adult.
- No pets allowed inside pool gate (per OC Health Dept. and State of California regulations).
- No alcoholic beverages.
- No glass bottles or breakable objects.
- No loud music or amplified sound. Be respectful of your neighbors.
- Infants & toddlers must use swim diapers in pool. Infants & toddlers are not allowed in spa.
- No soap/bath oils/etc. allowed in pool or spa.
- No running, pushing, boisterous play or diving.
- Do not move pool furniture to the shower area.
- No large inflatable toys or rafts are permitted in the pool or spa.
- Bicycles, skates, skateboards or related recreation equipment are not allowed in the pool and spa areas.

BOARD OF DIRECTORS:

President: Hugh Chewning

Vice-President: Don Geller

Treasurer: George Malouf

Secretary: Frank Laird

Member-at-Large: Neil Matsui

UPCOMING BOARD MEETINGS:

June 22, 2017 & July 27, 2017

6:30 P.M. @ Turtle Rock Community Center

1 Sunnyhill

Irvine, CA 92603

The final agenda will be posted at the bulletin board in the pool area. You may also obtain a copy of the agenda by contacting management at 949-838-3218.

WEBSITE ADDRESS:

www.myhighlandshoa.com

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Lisa Munson

Phone: 949-838-3218

lmunson@keystonepacific.com

COMMON AREA:

Araceli Chavez

949-430-5808

achavez@keystonepacific.com

Emergency After Hours: 949-833-2600

Fax: 949-833-0919

lmunson@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

Fax: 949-833-0919

customercare@keystonepacific.com

**HAPPY
FATHER'S
Day!**

June 2017 REMINDERS

For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

Street Sweeping Day - 2nd and 4th Wednesdays

Trash Pick-Up Day - Friday (Saturday after a holiday) Please remove trash cans from the common areas after this day.

Upcoming Board Meeting:
June 22, 2017 & July 27, 2017



REMINDER: HOURS OF CONSTRUCTION WORK

The Board appreciates our residents fixing up their house, but please, contractors are not allowed to work on the weekends or holidays without prior approval.

Construction work is permitted between the hours of 7:30 A.M and 6:00 P.M. Monday through Friday.



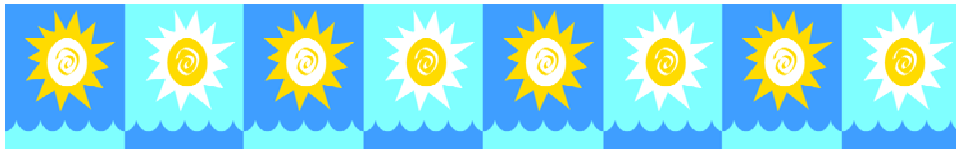
CONCORDIA COLLEGE BUILD-OUT & POSSIBLE NEW TRAFFIC LIGHT

Did you know that Concordia has asked the City of Irvine for permission to install a new traffic light on the corner of Concordia and Ridgeline? Also, the college build-out might result in increased traffic. You can find out more information by going to this website:

www.cityofirvine.org/concordia

SERVING ON THE BOARD OF DIRECTOR'S

If you are interesting in serving as a Board member for the 2017-2018 term, please contact Lisa Munson, property Manager at 949-838-3218 for more information.



ARCHITECTURAL APPLICATIONS

The Board would like to remind our homeowners that prior to starting any repairs or exterior modifications to your homes that involve adding or removing any features, including turf removal, repainting, or the replacement of any windows or doors, you must first submit an application to architectural@keystonepacific.com and receive approval from the Architectural Committee.

www.myhighlandshoa.com

Visit the community website to:

- Obtain the Architectural Standards
- Submit maintenance requests and address changes
- Get the latest community news and updates
- Obtain minutes, newsletters, policies and much more!

Should you have questions about the information you see on the community website or if you would like to see something added, please contact Management.



**APPLICATION FOR CANDIDACY
FOR THE BOARD OF DIRECTORS**

Dear Homeowner:

The Annual Election will be held in September 2017. If you are interested in serving on the Board, please complete this application and return it to KEYSTONE PACIFIC PROPERTY MANAGEMENT, LLC at the office address displayed below, by **5:00 PM on Lwpg'52.'4237**.

Please type in the information requested below.

NAME: _____

(Please note: Be sure to complete and return verification information on page 2 of this application)

**Candidacy statement needs to be kept to one page.*

WHY WOULD YOU LIKE TO SERVE AS A BOARD MEMBER?

WHAT IS YOUR BACKGROUND?

WHAT IS YOUR VISION FOR THE COMMUNITY?

WHAT WOULD YOU LIKE TO ACCOMPLISH DURING YOUR TERM OF OFFICE?

(Per Civil Code, this form will be sent with the election materials, as submitted)

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Professionally Managed by: Keystone Pacific Property Management, LLC
16775 Von Karman Avenue, Suite 100 · Irvine, CA 92606-4960
Tel (949) 833-2600 · Fax (949) 833-0919 · www.keystonepacific.com

**APPLICATION FOR CANDIDACY
FOR THE BOARD OF DIRECTORS**

HOMEOWNER VERIFICATION INFORMATION

NAME: _____

ADDRESS: _____

WORK PHONE NUMBER: _____

HOME PHONE NUMBER: _____

CELL PHONE NUMBER: _____

E-MAIL ADDRESS: _____