

THE HIGHLANDS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
GENERAL SESSION – FEBRUARY 26, 2015
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BOARD OF DIRECTORS PRESENT: Hugh Chewning
Don Geller (arrived at 6:37 p.m.)
William Baker
George Malouf
Neil Matsui

MANAGEMENT REPRESENTATIVE: Kim Dean, CCAM
Keystone Pacific Property
Management, Inc.

EXECUTIVE SESSION SUMMARY – FEBRUARY 26, 2015

The January 21, 2015 Executive Session minutes were approved and a violation hearing was discussed.

I. CALL TO ORDER

The meeting was called to order by Board President, Hugh Chewning, at 6:33 P.M. at the Turtle Rock Community Center located at 1 Sunnyhill, Irvine, California.

II. PROOF OF NOTICE OF MEETING

Proof of notice was recorded by Management on behalf on the Board of Directors.

III. HOMEOWNER FORUM

No homeowners were present.

IV. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar, without further discussion: Motion carried 4/0. (Don Geller was not present).

A. **Approval of the January 21, 2015 General Session Meeting Minutes – RESOLVED**, to ratify the action taken and approve the January 21, 2015 General Session Meeting Minutes.

B. **Acceptance of Financial Statement – RESOLVED**, to accept the January 31, 2015 financial statement as submitted by Management.

V. OLD/NEW BUSINESS

A. **Investment Decision** – A motion was made, seconded and carried to reinvest the reserve CD in the amount of \$50,646.68 for a 6 month term with TDC Opus Bank. Motion carried 5/0.

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- B. **Landscape Extras Proposal** – A motion was made, seconded and carried to approve the landscape extras proposal submitted by Artistic Landscape in the amount of \$1,360.00. Motion carried 5/0.
- C. **Resolution to Move Operating to Reserve Accounts** – A motion was made, seconded and carried to move \$38,000.00 from operating to reserves. Motion carried 5/0.
- D. **Stucco Wall Proposal** – A motion was made, seconded and carried to approve the revised proposal submitted by Pro Pilot Painting to repair and paint the stucco walls in the amount of \$6,769.00. Motion carried 5/0.
- E. **Pool Area Internet Surveillance System** – No action was taken at this time.
- F. **Architectural Review Committee Update** – The Architectural Review Committee provided an update to the Board of Directors.
- G. **Next Board Meeting Agenda** – No action was taken at this time.
- H. **Next Board Meeting** – The next Board of Directors meeting will be held on Thursday, March 26, 2015 at 6:30 P.M. at the Turtle Rock Community Center located at 1 Sunnyhill, Irvine, CA 92603.

VI. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35 P.M

ACCEPTED: _____



DATE: _____

3-26-15